

MIAMI COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
August 21, 2017
MEETING MINUTES

Board In-service: None.

The Miami County Board of Developmental Disabilities held their monthly meeting on Monday, August 21, 2017, at 5:39 p.m. at the Troy-Sidney facility.

I. ROLL CALL

Steve Baker	- Present	Andrew Johnston	- Present
Lori Meyer	- Present	Mary Clevenger	- Excused
Karen Wendeln	- Present	Mandy Via	- Excused
Kim Ojeda	- Present		

II. PLEDGE OF ALLEGIANCE

Everyone present joined in giving the Pledge of Allegiance, led by Mr. Baker, President.

III. INTRODUCTION OF STAFF/GUESTS

The following staff was in attendance: Sharon Emerick, Melissa Nichols, Sherry Saddler, Al Decker, Megan Brinckerhoff and Denise Kenworthy.

IV. PRESENTATION OF MINUTES

The minutes of the June 19, 2017 meeting were reviewed. A motion to accept the minutes of the June 19, 2017 meeting for the official record was made by Ms. Wendeln. The motion was seconded by Mr. Johnston. Mr. Baker asked for a voice vote. Motion was carried and so ordered.

V. PRESENTATION OF FINANCIAL REPORTS

A. Monthly Financial Reports: Sherry Saddler, Business Director, reviewed the financial report for June/July 2017. A motion to accept the Monthly Financial Report for June/July 2017 was made by Ms. Meyer. The motion was seconded by Ms. Wendeln. Mr. Baker asked for a voice vote. Motion was carried and so ordered.

B. Monthly Bills: The June/July 2017 bills were presented for approval. A motion to ratify the Superintendent's actions in payment of the June bills was made by Mr. Johnston. The motion was seconded by Ms. Wendeln. Mr. Baker asked for a roll call vote:

Karen Wendeln	-	Yes	Mandy Via	-	Excused
Kim Ojeda	-	Excused	Steve Baker	-	Yes
Andrew Johnston	-	Yes	Lori Meyer	-	Yes
Mary Clevenger	-	Excused			

Motion was carried and so ordered.

VI. OLD BUSINESS:

A. Other: None

VII. NEW BUSINESS

- A. “My Community, My Fun”: As Riverside works toward our mission to empower people with developmental disabilities to live, work and play as full members of our community, the Recreation Department is excited to share upcoming plans to support people to become more connected, more included, and more independent in exploring recreational activities.
- B. Quarterly Table of Organization: A motion to approve the quarterly Table of Organization which depicts positions the Board has established to date was made by Mr. Johnston. The motion was seconded by Ms. Wendeln. Mr. Baker asked for a voice vote. Motion was carried and so ordered.
- C. Part-time Communications Coordinator/Part-time HR Specialist: A motion to approve the P&F Committee and Superintendents recommendation of the Full-time Part-time Communications Coordinator/Part-time HR Specialist position as the maximum annual cost for both positions will be less than the maximum annual cost for the HR Specialist with a potential cost savings of \$11,688.00 was made by Ms. Wendeln. The motion was seconded by Mr. Johnston. Mr. Baker asked for a roll call vote.
- | | | | | | |
|---------------|---|---------|-----------------|---|---------|
| Mandy Via | - | Yes | Kim Ojeda | - | Excused |
| Steve Baker | - | Yes | Andrew Johnston | - | Yes |
| Lori Meyer | - | Excused | Mary Clevenger | - | Excused |
| Karen Wendeln | - | Yes | | | |
- Motion was carried and so ordered.

- D. HOP Master Contract: A motion to approve the HOP Master Contract was made by Ms. Meyer. The motion was seconded by Ms. Wendeln. Mr. Baker asked for a voice vote. Motion was carried and so ordered.

- E. Ethics Approvals: No Ethics

- F. Conferences: A motion to approve the attendance of eight individuals served by the County Board and three staff members will attend the Synergy Conference in Columbus on October 4th-October 6th, 2017 for a total cost not to exceed \$5,000. was made by Ms. Wendeln. The motion was seconded by Ms. Via. Mr. Baker asked for a roll call vote:

Steve Baker	-	Yes	Andrew Johnston	-	Yes
Lori Meyer	-	Excused	Mary Clevenger	-	Excused
Karen Wendeln	-	Yes	Mandy Via	-	Yes
Kim Ojeda	-	Excused			

Motion was carried and so ordered

- G. Personnel Actions:

New Hires:

Nicole Adkins, Service and Support Administrator, effective 8/7/17

Promotions/Transfers:

Joy Starry, Lateral Transfer from Recreation Assistant to Recreation Coordinator, effective 8/12/17

Resignations/Contract Non-Renewal/ Retirement/Termination:

Joana Seel, Support Specialist, resignation, effective 7/21/17
Stephanie Clingan, Administrative Assistant SSA, resignation, effective 8/9/17
David Moore, Recreation Coordinator, resignation, effective 8/17/17
Denise Kenworthy, Executive Assistant to Superintendent, retirement, effective 9/1/17

H. Policies/Procedures: The Superintendent recommended the adoption of the Policies and Procedures listed below:

Date change only:

G-46 Privacy Notice: Policy changed due to input from the OACB's attorney.

A motion to accept the changes to the Policies and Procedures was made by Ms. Meyer. The motion was seconded by Ms. Wendeln. Mr. Baker asked for a voice vote. Motion was carried and so ordered.

I. Other:

VIII. COMMENTS:

- Ms. Emerick updated the Board on the following:
 - As of 8/1/17 Cleveland Psychiatry Clinic now does referrals for Early Intervention across the state.
 - On October 19 Cara Brown from Union County will give a training for service provider supervisors.

IX. EXECUTIVE SESSION

A motion to adjourn to Executive Session at 6:10 p.m. was made by Ms. Meyer. The motion was seconded by Mr. Johnston. Mr. Baker asked for a voice vote. Motion was carried and so ordered.

A motion to adjourn from Executive Session and re-enter regular session at 7:13 p.m. was made by Mr. Johnston. The motion was seconded by Ms. Meyer. Mr. Baker asked for a voice vote. Motion was carried and so ordered.

A motion to approve the Additional Investigative Agent position at full-time for a maximum cost of \$80,919.86 was made Mr. Johnston. The motion was seconded by Ms. Ojeda. Mr. Baker asked for a roll call vote.





Steve Baker	-	Yes	Andrew Johnston	-	Yes
Lori Meyer	-	Excused	Mary Clevenger	-	Excused
Karen Wendeln	-	Yes	Mandy Via	-	Yes
Kim Ojeda	-	Yes			

Motion was carried and so ordered

X. NEXT MEETING: Monday, September 18, 2017

- XI. ADJOURNMENT** - A motion to adjourn the meeting at 7:14 p.m. was made by Ms. Meyer. The motion was seconded by Ms. Ojeda. Mr. Baker called for a voice vote. Motion was carried and so ordered.

Minutes approved by:

	
<hr/>	<hr/>
STEVE M. BAKER, PRESIDENT	DATE
	
<hr/>	<hr/>
KAREN WENDELN, RECORDING SECRETARY	DATE