

Effective 4/1/17

Career Planning

****To access Career Planning Services, there must be documentation in TCM that the individual is not able to access OOD Services****

The expected outcome of Career Planning is the individual's achievement of competitive integrated employment and/or career advancement in competitive integrated employment. It is designed to be a time limited service, though no prescribed timeline is identified in rule. There must be tracking of progress and/or identification of what the team is doing to move toward this outcome.

Rule 5123:2-9-13	Component Definition	Billing Unit	Payment Rate	Limits	Provider Type	Add On
Assistive Technology Assessment	To address barriers encountered by individuals in employment and employment-related transportation. The outcome should be modifications to the physical environment or equipment that will enhance the individual's independence and employment options	Outcome-Based Report	\$352.30	4/span	Independent/ Agency	N/A
Benefits Education and Analysis	To explain the impact of paid employment on a range of public assistance and benefits programs.	Outcome-Based Report	\$285.00	4/span	Independent/ Agency	N/A
Worksite Accessibility	To include time spent identifying the need for accommodations that allow the worker to gain, retain or enhance their employment/self employment and time spent ensuring the provision of accommodations through partnership efforts with the employer and/or OOD.	15-Minute Unit	Agency-\$13.55 Independent- \$8.50	N/A	Independent/ Agency	Behavior- \$.63/unit Medical- \$.12/unit
Career Discovery	To help a job seeker reveal how interests may translate into possibilities for integrated employment and self-employment. It culminates in development of a written career profile summarizing the process, revelations and recommendations for next steps which shall be used to develop the individual's vocational portfolio.	Outcome-Based Report	AAI Score A-\$1,084.20 B-\$1,626.30 C-\$2,168.40	4/span	Independent/ Agency	N/A
Career Exploration	To assist an individual interact with job holders and observe jobs and job tasks. It may include informational interviews and/or shadowing persons who are performing the job of the identified occupation. When possible, the job seeker shall be given an opportunity to perform the job duties.	15-Minute Unit	Agency-\$13.55 Independent- \$8.50	N/A	Independent/ Agency	Behavior- \$.63/unit Medical- \$.12/unit
Situational Observation and Assessment	To observe and assess the individual's interpersonal skills, work behaviors and vocational skills through practical, experiential or paid work experiences related to the individual's preferences. The observation and assessment is time-limited to 30 days for each experience and should provide a report to determine skills/behaviors to be developed to ensure success in employment	Outcome-Based Report	\$813.15	4/span	Independent/ Agency	N/A
Employment/Self Employment Plan	To create a clear plan for employment or the start-up phase of self-employment and includes a planning meeting involving the job seeker. It can include career advancement for people who are employed. The result is a written employment plan directly tied to the results of the Career Discovery (if authorized).	Outcome-Based Report	\$813.15	4/span	Independent/ Agency	N/A
Job Development	To develop a strategy to attain competitive integrated employment. It may include analyzing a job site, identifying necessary accommodations and negotiating with an employer for customized employment. The intended results the achievement of competitive integrated employment consistent with the job seekers goals. This should not be authorized for a person on place 4 of the path to community employment.	15-Minute Unit	Agency-\$13.55 Independent- \$8.50	N/A	Independent/ Agency	Behavior- \$.63/unit Medical- \$.12/unit
Self Employment Launch	To implement a self-employment business plan and launch a business This should not be authorized for a person on place 4 of the path to community employment or to an individual who has a guardian.	15-Minute Unit	Agency-\$13.55 Independent- \$8.50	N/A	Independent/ Agency	Behavior- \$.63/unit Medical- \$.12/unit

The service and support administrator shall ensure that documentation is maintained to demonstrate that the service provided as career planning to an individual enrolled in a waiver is not otherwise available as vocational rehabilitation services.

Career planning may be provided in a variety of settings but shall not be furnished in the individual's home except when a home visit is conducted as part of the career discovery component of career planning or when the individual is self-employed and the home is the site of self-employment.

Career planning shall be provided at a ratio of one staff to one individual.

Career planning services may extend to those times when the individual is not physically present while the provider is performing career planning activities on behalf of the individual.

The county board shall authorize payment within ten calendar days of acceptance of an outcome-based report required for payment for delivery of services.